

REGISTRATION:

Please request a registration form from the MOA via fax or mail and return all copies. The fee for one booth is \$650 and the fee for two booths is \$1,150. The price for booth space does not increase after a certain date, but we do encourage you to register early to ensure your booth placement. ***Absolutely NO NEGOTIATIONS*** will be made regarding the cost of booth space.

NAME BADGES:

No exhibitor will be allowed in the Exhibit Hall without an MOA badge. Two (2) badges will be provided to your company. All representatives of a company must be registered. There is only one fee per company and you both may share the booth. Additional badges are available for \$25.00 each.

INSTALLATION OF EXHIBITS:

Exhibit installation begins Saturday, November 17th at 9:00 am. A service desk will be manned until 11:00 am. The Hall will be locked from 11:30 – 12:30 during the Exhibitors Luncheon, and a security guard will man the hall during that time.

EXHIBITORS:

Exhibits will be open Saturday, November 17th from 1:00 pm until 4:00 pm. You are urged not to dismantle your booth until the show closes.

HOTEL ROOMS:

Room rates at the Jackson Hilton Hotel are \$99.00 per night when the reservation is made prior to November 1st. The toll free number to call to make reservations is 888-263-0524 and make, sure to ask for the MOA room block.

ADDITIONAL BOOTH NEEDS:

The MOA contracts with Convention Display Services of Jackson, MS, to provide booths and all associated needs for the Exhibit Hall. If your booth requires extra chairs, electricity, etc or if your products for display need to be shipped prior to the event, Convention Display Services handles all such requests. Once your registration is received at the MOA office, you will receive a packet of information from Convention Display Services.